



ACF Continuing Education Hour (CEH) Submission Form

American Culinary Federation, Inc. • 180 Center Place Way • St. Augustine, FL 32095 • Toll-free: (800) 624-9458 • Fax: (904) 940-0742 • www.acfchefs.org

As an ACF certified member, you can monitor your continuing education hours (CEHs) for recertification on your ACF Member Profile Page. Log in at www.acfchefs.org.

CEHs can be scanned, faxed, or mailed to ACF Certification Department. Electronic submissions are preferred. Please include one (1) CEH Submission Form for each activity/document to insure proper recording. Upon approval, these CEHs will be added to your member profile. Please allow 3-4 weeks for processing.

CEH ACTIVITY INFORMATION

First Name: _____ MI: ____ Last Name: _____ ACF #: _____

Number of CEHs requested: _____ Date of CEH Activity: _____

Type of Activity (please select one)

Refresher Course - minimum of 8 CEHs for Nutrition, Sanitation (i.e., ServSafe certificate), or Supervision

Chapter Meeting Education

Employer In-Service Training

Seminar/Conference

Presentation/Demonstration (other than place of employment)

Online Education

NCR Quiz

Other: _____

Description of CEH Activity: _____

PLEASE NOTE

- We are unable to award CEHs for volunteered time.
- Transcripts should be submitted at time of Recertification (these cannot be uploaded).
- If submitting CEH documents with your Recertification application, a CEH Submission Form is not required.

Forms are not required for the following CEHs as ACF uploads this information directly:

- ACF Competitions (Participation, Medaling, Coaching, Judging)
- Practical Exam Evaluators & Administrators
- ACF National & Chapter Officers members terms
- Accreditation Site Visits
- Attendance at ACF Regional Conferences or National Convention