



## AMERICAN CULINARY FEDERATION EDUCATION FOUNDATION ACCREDITING COMMISSION

### Canons of Ethical Responsibility

*The continued existence and acceptance of privately administered certification presumes the recognition that the aggregate of the system is based upon the singular integrity of all those individuals charged with the adoption of policies, procedures, and criteria and the evaluation and measurement of program performance. Committee members of evaluation teams play a vital role in the maintenance and preservation of the system; therefore, the fulfillment of this role requires an understanding by committee members and evaluators of their relationship with and function in the certification process.*

*In fulfilling accreditation responsibilities, committee members and evaluators encounter a variety of issues and situations that require the exercise of fair and impartial judgment. Although the specifics of these issues and situations cannot be foreseen with particularity, fundamental ethical principles are available for guidance. Within the framework of such ethical principles, these Canons of Ethical Responsibility are set forth.*

1. I SHALL UPHOLD THE INTEGRITY AND INDEPENDENCE OF THE ACCREDITATION PROCESS.
2. I SHALL AVOID IMPROPRIETY AND THE APPEARANCE OF IMPROPRIETY IN ALL ACTIVITIES.
3. I SHALL PERFORM ALL SPECIFIC DUTIES IMPARTIALLY AND DILIGENTLY.
4. I SHALL REFRAIN FROM ANY BUSINESS ACTIVITY INAPPROPRIATE TO ACCREDITATION RESPONSIBILITIES.
5. I SHALL DECLINE TO SERVE ON ANY EVALUATION TEAM WHICH IS RESPONSIBLE FOR EVALUATING ANY PROGRAM WITH WHICH I AM CURRENTLY, OR PRESENTLY INTEND TO BE, DIRECTLY INVOLVED.
6. I SHALL PRESERVE CONFIDENTIALITY OF THE INSTITUTIONAL INFORMATION TO WHICH I AM PRIVY.

*These Canons of Ethical Responsibility are promulgated by the ACFEF Accrediting Commission so that the many interested publics concerned may know the principles to which each evaluator/committee member subscribes.*

*In the final analysis, it is the desire for the respect and confidence of peers and of the educational institutions served that should provide an evaluator/committee member the incentive for the highest possible degree of ethical conduct. The possible loss of that respect and confidence is the ultimate sanction.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_