



American Culinary Federation  
The Standard of Excellence for Chefs

2018 ACF

# Chef Educator of the Year award application

APPLICATION DEADLINE: SEPTEMBER 30, 2017





# chef educator OF THE YEAR

## award objective

The ACF Chef Educator of the Year award pays tribute to an active culinary educator whose knowledge, skills, expertise, guidance and direction have enhanced the image of the professional chef and who, by example, has given leadership, guidance, and direction to students seeking a career in the culinary profession. This person demonstrates the ability to help students define and develop their careers by using their skills and abilities to provide a strong foundation for their future success.

## candidate eligibility

Candidate must:

1. Be an ACF member in good standing for at least five years.
2. Hold an ACF certification such as a CCE, CSCE, CEC, CEPC, CMC, CMPC and PCEC.
3. Be an active culinary instructor, culinary chairperson, or a culinary dean in charge of curriculum building in a culinary program for the year in which the nomination is made.
4. Have five or more years of full-term teaching in a secondary or postsecondary culinary school.
5. Have at a minimum two-year degree in culinary arts or hospitality management, or a bachelor's degree or higher in any field.
6. Not have applied for any other regional or national award from ACF.

NOTE: Past regional winners may reapply after five years. Past national winners cannot reapply. Nominees may apply annually.

## application guidelines

A complete nomination package includes:

- The completed application form.
- A professional résumé and biography of the candidate. **Each document is not to exceed two pages.**
- List of professional education development activities.
- Letter of recommendation from a school administrator.

A Lesson plan that includes the following elements:

- A brief paragraph identifying program type, grade level, and student audience for the lesson.
- Time schedule for the actual lesson/demonstration.
- A brief statement on how the students were prepared before the lesson to be demonstrated.
- Lesson title
- Competency and/or goals with learning objectives
- Resources such as teaching aides, references, etc.

- Lesson plan of action – concise and detailed plans for presentation and demonstration. Include key terms with definitions, recipes, and lab practical and/or student worksheets.
- Evaluation device – rubric for lab practical, quiz, test and/or other applicable evaluation tool. Grading policy outlined.
- A high resolution, digital, color photograph of candidate in a white chef coat. The digital photograph must meet the following requirements: 300 dpi (dots per inch) in a .tif or .jpeg format, and at least 1200 by 1600 pixels. Picture can be emailed to awards@acfchefs.net or submitted on a CD.

Candidates will provide all needed materials for the application and selection process before the deadline. Applications received after the deadline will be returned to the candidate for submission the following year.

## selection process: regional

Regional winners will be chosen by a selection committee based on the submitted applications. Committee decisions are final.

Notification of advancement: November 2017

Registration documentation must be submitted to ACF's competition and awards administrator. Your presence is required in order to receive this award. The winners will be announced at each regional conference Awards Gala. These finalists will then advance to the national competition.

## selection process: national

The national recipient will be chosen by a selection committee made up of past national winners. Committee decisions are final. Ballots will be sent from the national office by the last working day of May and must be returned to the committee by the posted deadline in June.

The ballots will be counted and the results kept confidential until the national convention. In the case of a tie, the national president's ballot will be counted to break the tie. The national winner will be announced during ACF's national convention. **Presence is required to accept the National Chef Educator of the Year Award.**

Note: Schedule conflicts will not be accommodated.

**COMPLETED APPLICATION MUST  
BE RECEIVED BY SEPTEMBER 30, 2017**

Mail To: American Culinary Federation | Attn: Awards  
180 Center Place Way | St. Augustine, FL 32095

- OR -

Email: awards@acfchefs.net

**All incomplete applications will NOT be accepted.**

# chef educator OF THE YEAR

## APPLICATION FORM

### personal information

Full Name: \_\_\_\_\_ ACF Member #: \_\_\_\_\_

Home Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### employment information (current employment)

Name of Establishment: \_\_\_\_\_

Your Position / Title: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### professional accomplishments | awards

Please list your top three professional accomplishments or awards:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

I hereby certify that the information I have submitted is correct. Furthermore, I grant permission to the American Culinary Federation and its subsidiaries to use the information included in my application in print and electronically for promotional purposes, which may include video and/or photography. I understand that I will not be compensated and that I may not be notified of each use. I understand my presence is required in order to accept the award, or I void the agreement stated in the application guidelines and the next competitor that is present will receive the award.

Also, I agree that all decisions made by the selection committee are final and not subject to appeal.

Signature \_\_\_\_\_

Date \_\_\_\_\_



#### PRIZE PACKAGE

##### REGIONAL WINNERS RECEIVE:

- Silver medallion in the theme of the award
- One full convention registration

##### THE NATIONAL WINNER RECEIVES:

- Gold medallion in the theme of the award