



American Culinary Federation  
The Standard of Excellence for Chefs

2018 ACF

# Presidential Medallion

nomination form

APPLICATION DEADLINE: DECEMBER 31, 2017





# presidential medallion

## PRESIDENTIAL MEDALLION NOMINATION FORM

### general application guidelines

- Nominee's region is determined by chapter affiliation, home address of record (for national members) or location of duty station (for military nominees).
- If submitting copies of articles or awards, send no more than three to five of the most recent; not to exceed 10 pages total.
- All documentation must be organized and legible.
- Do not submit any original documentation as it will not be returned.
- Nominees are only eligible to receive one President's Award per year; no duplicate awards for a period of three (3) years.
- Applications may be submitted through the mail or online via email.
- Deadline is as received by date, not a postmarked date.

### awards selection committee

An Awards Selection Committee will be appointed by the ACF national president for each award. Each Awards Selection Committee consists of four members from each region in the U.S. Committee members are current ACF members in good standing, are not nominated for an award in the year they serve and do not participate in the selection of candidates from their represented region.

### overview

The Presidential Medallion is considered the highest honor given by the national president of the American Culinary Federation. It is presented in recognition of outstanding representation of the ACF fundamental principles, including superior strength of character and continued contributions to ACF and/or the culinary industry as a whole.

### eligibility

Nominees must:

- Not have received a Presidential Medallion within the last three (3) years;
- Have been involved (either directly or indirectly) in the culinary industry for a minimum of 10 years; and
- Regularly volunteer, give their free time or be involved in their local community.

### nomination package guidelines

In addition to a completed nomination form, the ACF national office must receive a minimum of two (2) nominations per Presidential Medallion nominee – one (1) from the nominee's local chapter board of directors AND one (1) from a current national officer OR current national committee chair. Nomination consists of a letter of recommendation (500 words or less) detailing reason for nomination, accomplishments, contributions to ACF and industry and any other relevant information.

\*Please note, local chapter boards may only nominate one (1) per award year.

### nomination package guidelines

The complete nomination package must include (incomplete packages will not be considered):

- Completed nomination form with specified two (2) letters of recommendation; and
- Copy of any recent awards or recognitions.

### selection process

The Awards Selection Committee will review completed nomination package to determine eligibility of each candidate and select semi-finalists. Semi-finalists' nominations will be submitted to the ACF national president for review and winner selection. All decisions made by the ACF national president are final and not subject to appeal.

### winner notification

Recipients selected for an award will be contacted four to six months prior with a personalized RSVP card, which will include the location, date and time of the award presentation. They will be asked to electronically submit a completed Award Recipient Form and may be asked for additional documentation.

### award presentations

Awards will be presented during Cook. Craft. Create. ACF National Convention & Show **ONLY**. Attendance of award presentation is mandatory.





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## PRESIDENTIAL MEDALLION NOMINATION FORM

### nominator's information

Name: \_\_\_\_\_ ACF Member # (if applicable): \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Nominators will be responsible for collecting all supporting documents and submitting them as part of the award nomination.

Nominator Type (please select one of the following):

Local chapter board of directors      Current national officer      Current national committee chair

### nominee information

Name: \_\_\_\_\_ ACF Member # (if applicable): \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Will the nominee be able to attend the award presentation at Cook. Craft. Create. ACF National Convention & Show?

Yes      No

I hereby certify that the information I have provided to the American Culinary Federation is correct. Furthermore, I grant permission to ACF and its subsidiaries to use the information in this nomination form in print and electronically for promotional purposes, which may include video and/or photography. I understand that I will not be compensated and that I may not be notified for each use. All decisions that are made by the ACF national president are final and not subject to appeal.

Signature \_\_\_\_\_

Date \_\_\_\_\_

Printed Name \_\_\_\_\_

Submit completed nomination form to:

Competition & Awards Administrator at [awards@acfchefs.net](mailto:awards@acfchefs.net)

Incomplete nomination packages will NOT be considered.



### for office use only

Date received \_\_\_\_\_ By \_\_\_\_\_ Completed package      Yes      No

Missing information \_\_\_\_\_ Requested \_\_\_\_\_

Previous President's Award(s) received \_\_\_\_\_

Submitted to Awards Selection Committee \_\_\_\_\_ Date \_\_\_\_\_