

Domestic School Accreditation Fees

Accreditation Fees includes the application fee, self-study and evaluator's travel expenses.

*Required Knowledge and Skills Competencies (RKC's) are proprietary to the ACFEAC.

Postsecondary School Accreditation Fee	Secondary School Accreditation Fee
\$4,500 - Renewing Schools	\$2,500 - Renewing Schools
\$5,250 - New Schools <ul style="list-style-type: none"> • \$4,500 Accreditation Fee • \$750 RKC's Documents Fee* • \$250 for each additional Program 	\$3,000 – New Schools <ul style="list-style-type: none"> • \$2,500 Accreditation Fee • \$500 RKC's Documents Fee* • \$250 for each additional program
The above fees do not include these services and products: <ul style="list-style-type: none"> • Hotel accommodations will be directly billed to the program by the hotel. <ul style="list-style-type: none"> ○ Confirmation number for each evaluator due 30 days prior to site-visit. ○ Evaluators are responsible for their own incidentals. 	

Programs with Multiple Locations	
Postsecondary School Accreditation Fee	Secondary School Accreditation Fee
\$4,500 - Renewing Schools	\$2,500 - Renewing schools
\$7,750 – Two locations	\$4,250 – Two locations
\$10,500 – Three locations	\$6,000 – Three locations
The above fees do not include these services and products: <ul style="list-style-type: none"> • Hotel accommodations will be directly billed to the program by the hotel. <ul style="list-style-type: none"> ○ Confirmation number for each evaluator due 30 days prior to site-visit. ○ Evaluators are responsible for their own incidentals. 	

Billing

- The Accreditation Fee invoice will be sent to the school 120 days prior to the site visit. The school must pay the invoice in full no later than 60 days prior to the school's scheduled site visit. Late payments will be assessed a late fee and/or be subject to site visit cancellation.

Site-Visit Cancellation Fees:

- Programs that cancel a scheduled site visit within 90 days of visit will be assessed a \$500 cancellation fee.
- Programs that defer or postpone a scheduled site visit outside the scheduled calendar year within 90 days of the scheduled site visit will be assessed a \$500 change fee.
- Programs that reschedule a visit within the calendar year will be assessed a \$250 change fee.
- Site Visit renewal extension requests are assessed a \$100.00 fee, extensions require Commission approval.
- Programs that cancel, defer, or reschedule-will be responsible for airline change fees for each traveler.

Annual Fees:

- Annual fees are invoiced in November of each year.
- Secondary Schools: \$300 for the first Program, \$100 for each additional program
- Postsecondary Schools: \$750 for the first program, \$500 for each additional program

Late Fees:

- A Late Fee of \$250.00 will be assessed for the late submission of the Self-Study, the Annual Fee, and/or any other Commission related submissions with deadlines.

Other Fees:

- \$50.00 for a duplicate or replacement Certificate

All fees are non-refundable. Per ACF’s policy, we do not accept purchase orders. Payments are to be made by check, credit card or money order. For any questions, please contact the ACF National Office at 800-624-9458 ext. 235.

International School Fees

Accreditation Fees include the application fee, self-study and evaluators’ travel expenses.

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<u>International Postsecondary School Accreditation</u>	<u>International Secondary School Accreditation</u>
\$7,500 - Renewing Schools	\$6,500 - Renewing Schools
\$8,250 - New Schools <ul style="list-style-type: none"> • \$7,500 Accreditation Fee • \$750 RKC’s Documents Fee* • \$250 for each additional program 	\$7,000 – New Schools <ul style="list-style-type: none"> • \$6,500 Accreditation Fee • \$500 RKC’s Documents Fee* • \$250 for each additional program
The international policy does not include these services and products: <ul style="list-style-type: none"> • Local hotel accommodations: Hotel costs will be directly billed to the program by the hotel. <ul style="list-style-type: none"> ○ Confirmation number for each evaluator due 30 days prior to arrival ○ Evaluators are responsible for their own incidentals. • Local Transportation: Program coordinator is required to provide transportation to/from local in-country airport, hotel, and school locations • Visas or other country entry fees • Translator as needed 	
Please note these international specific site visit policies: <ul style="list-style-type: none"> • Site visits are 5 days to allow for international travel • Accreditation fees are to be paid in full prior to scheduling site visits 	

Billing

- The Accreditation Fee invoice will be sent to the school 120 days prior to the site visit. The school must pay the invoice in full no later than 60 days prior to the school's scheduled site visit. Late payments will be assessed a late fee and/or be subject to site visit cancellation.

Site-Visit Cancellation Fees:

- Programs that cancel a scheduled site visit within 90 days of visit will be assessed a \$500 cancellation fee.
- Programs that defer or postpone a scheduled site visit outside of the scheduled year within 90 days of the scheduled site visit will be assessed a \$500 change fee.
- Programs that reschedule a site visit within the calendar year will be assessed a \$250 change fee.
- Site Visit renewal extension requests are assessed a \$100.00 fee, extensions require Commission approval
- Programs that cancel, defer, or reschedule will be responsible for airline change fees for each traveler.

Annual Fees:

- Annual fees are invoiced in November of each year.
- Secondary Schools: \$300 for the first Program, \$100 for each additional program.
- Postsecondary Schools: \$750 for first program, \$500 for each additional program.

Late Fees:

- A Late Fee of \$250.00 will be assessed for late submission of the Self-Study, the Annual Fee, and/or any other Commission related submissions with deadlines.

Other Fees:

- \$50.00 for a duplicate or replacement Certificate

All fees are non-refundable. Per ACF's policy we do not accept purchase orders. Payments must be made by credit card or money order. For any questions, please contact the ACF National Office at 800-624-9458 ext. 235.