

National Officer Intent to Run Form

(Updated July 7, 2020)



Return this cover sheet and appropriate documentation by: December 1, 2020

Email (preferred): elections@acfchefs.net

Fax: (904) 940-0741

Mail: American Culinary Federation, Inc.

Attn: Administration Department

180 Center Place Way

St. Augustine, FL 32095

I, _____ a proud member of the American Culinary Federation and
and local chapter _____ Chapter ID: _____ or National Member

Accept Decline the nomination for:

National President

National Treasurer

National Secretary

Central Region Vice President

Northeast Region Vice President

Southeast Region Vice President

Western Region Vice President

Please complete and return this form to the Foundation Administrator at: elections@acfchefs.net or by fax to 904-940-0741 by December 1. The National Officer Candidate Nomination form is also required with your submission.

YOUR SIGNATURE INDICATES THAT IF ELECTED AS AN ACF NATIONAL OFFICER YOU AGREE TO:

- Read the National Officer Candidate Guidelines and perform all assigned officer responsibilities.
- Attend:
 - Board of Directors' meetings held through teleconference.
 - Schedule will be determined at the first board meeting.
 - An annual face-to-face Board of Directors' meeting held in conjunction with the national convention. Meeting location TBD. You may attend the entire convention if your schedule permits. The convention is generally for one week in July. Your time commitment is a minimum of two days.
 - One face-to-face Board of Directors' meeting held in the Spring. Time commitment is two days. Meeting location TBD.
 - One face-to-face Board of Director's meeting held in the fall. Time commitment is two days. Meeting location TBD.
 - Additional job duties can be found on the Members Portal (acfchefs.org/acfsource/portals/members/)
- Being elected as a national officer takes serious commitment in order to participate actively. Even though this is a volunteer position, it is recommended you share the job description with your employer so they know the time commitments with meetings and travel.
- Complete the required Anti-Harassment training within 30 days of taking office.
- Complete the Conflict of Interest (COI) form within 30 days of taking office.
- Newly elected national officers are required to be in attendance at the Swearing-In Ceremony (exact date/time TBD) during the National Convention.

Signature: _____ Date: _____

To the best of my knowledge, all information submitted on this acceptance/declination form is factual and exists as presented.

Each officer shall be elected to a two-year term with the option of running for one additional (second) term for the same office. The terms of office shall begin with installation at the National Convention following the election and continuing until a successor is duly qualified and elected.