



# American Culinary Federation Recertification Application

American Culinary Federation, Inc. • 180 Center Place Way • St. Augustine, FL 32095 • Toll-free: (800) 624-9458 • Fax: (904) 940-0741 • www.acfchefs.org

Once completed either email to [certify@acfchefs.net](mailto:certify@acfchefs.net), mail this form and payment to the address above or fax to number above.

## Personal Information

First Name: \_\_\_\_\_ MI: \_\_\_\_ Last Name: \_\_\_\_\_ ACF #: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Home Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Name of Employer: \_\_\_\_\_ Present Position: \_\_\_\_\_

Name (as it should appear on certificate): \_\_\_\_\_

Recertification certificates are available through the member profile page. To have certificate printed and mailed, check here

## Certification Level

Please check level you are applying for

| Cooking Professionals                          | ACF Member Rate | Non-Member Rate |
|--|-----------------|-----------------|
| Certified Fundamentals Cook® (CFC®)            | \$10            | \$60            |
| Certified Culinarian® (CC®)                    | \$15            | \$65            |
| Certified Sous Chef® (CSC®)                    | \$120           | \$270           |
| Certified Chef de Cuisine® (CCC®)              | \$140           | \$290           |
| Certified Executive Chef® (CEC®)               | \$210           | \$360           |
| Personal Cooking Professionals                 | ACF Member Rate | Non-Member Rate |
| Personal Certified Chef™ (PCC™)                | \$120           | \$270           |
| Personal Certified Executive Chef™ (PCEC™)     | \$210           | \$360           |
| Baking and Pastry Professionals                | ACF Member Rate | Non-Member Rate |
| Certified Fundamentals Pastry Cook® (CFPC®)    | \$10            | \$60            |
| Certified Pastry Culinarian® (CPC®)            | \$15            | \$65            |
| Certified Working Pastry Chef® (CWPC®)         | \$120           | \$270           |
| Certified Executive Pastry Chef® (CEPC®)       | \$210           | \$360           |
| Culinary Administrators                        | ACF Member Rate | Non-Member Rate |
| Certified Culinary Administrator® (CCA®)       | \$250           | \$400           |
| Culinary Educators                             | ACF Member Rate | Non-Member Rate |
| Certified Secondary Culinary Educator® (CSCE®) | \$140           | \$290           |
| Certified Culinary Educator® (CCE®)            | \$210           | \$360           |

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### Continuing Education Hours (CEHs) Required:

- CFCs and CFPCs require 10 hours of professional development for your first designation; 5 hours for subsequent designations, if applicable.
- For CCs or CPCs earned prior to 1/1/19, 48 hours of professional development required for your first designation; 24 hours for subsequent designations, if applicable.
- CCs and CPCs, 15 hours of professional development required for your first designation; 5 hours for subsequent designations, if applicable.
- For all other levels of certification, 80 hours of professional development for your first designation; 40 hours for your second; and 20 for each subsequent designation, if applicable.

**Note:** CFC and CFPC recertification is only required for certifications earned after 12/31/18.

CC and CPC certifications earned prior to 1/1/19, will switch to annual recertification after upcoming recertification is completed.

### Refresher requirements to be included in total CEHs:

- Food Safety and Sanitation must be current (completed no more than five years ago) for every recertification.
- Nutrition and Supervisory Management refreshers (8 hour minimum) are only submitted one time for recertification once original 30 hour courses are more than five years old.

| Activity   | Date  | Hours |
|--|-------|-------|
| 1. <u>Safety and Sanitation Refresher (current food manager card meets this requirement)</u> | _____ | _____ |
| 2. _____   | _____ | _____ |
| 3. _____   | _____ | _____ |
| 4. _____   | _____ | _____ |
| 5. _____   | _____ | _____ |
| 6. _____   | _____ | _____ |
| 7. _____   | _____ | _____ |
| 8. _____   | _____ | _____ |
| 9. _____   | _____ | _____ |
| 10. _____  | _____ | _____ |

**Total Continuing Education Hours** \_\_\_\_\_

**Note:** Please ensure all CEH documentation and payment are provided upon submission. All fees are non-refundable.

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## Payment Information

I have enclosed a check made payable to the American Culinary Federation (ACF).

Please bill my:     Visa             MasterCard             Amex             Discover

Credit Card Number: \_\_\_\_\_ Exp Date: \_\_\_\_\_ CSC: \_\_\_\_\_ Amount: \_\_\_\_\_

Billing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Name on Account: \_\_\_\_\_ Signature: \_\_\_\_\_

With this application, I verify the information provided is truthful and accurate. I grant the ACF permission to investigate employment and education, and I release from liability all persons and companies supplying such information. I agree to adhere to the ACF Certification Code of Ethics, Designation Usage and policies of the certification program and agree to accept the ACF Certification Commission's determination on all certification decisions. All certifications are awarded for five years, except CC<sup>®</sup> and CPC<sup>®</sup>, which are awarded for three years, and recertification is required to maintain certification designation. I acknowledge that false statements or misrepresentation may result in the revocation of this application and/or approved certification. I agree to allow ACF to share my certification accomplishment in ACF communications and with local newspapers and industry publications.

Check this box if you do **not** want your certification accomplishments included in ACF communications or shared with media.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_