



American Culinary Federation Education Foundation

# ACF-Approved Continuing Education Hours (CEHs) Activities

American Culinary Federation, Inc. • Attention: Education • 180 Center Place Way • St. Augustine, FL 32095 • Toll-free: (800) 624-9458 • www.acfchefs.org

Activity	CEHs Earned	Documentation
<b>Professional Development Activities</b>		
ACF conferences and annual convention	Hour-for-hour	ACF member profile
Industry-related conferences and trade shows	Hour-for-hour	Copy of registration/badge and program guide
ACF annual convention tradeshow	4 CEHs	ACF member profile
Trade/foodshow exhibits	3 CEHs (1 per year)	Copy of registration/badge
Seminars, culinary demonstrations, workshops	Hour-for-hour	Certificate (and program information if not pre-approved)
Culinary tastings/tours	Hour-for-hour	Certificate of participation (and program information if not pre-approved)
ACF chapter meetings/programs	Hour-for-hour	Certificate of participation
Formal educational courses	Hour-for-hour/ 1 semester=16 CEHs 1 quarter credit = 10 CEH 1 CEU = 10 CEH	Certificate of completion/transcript
Employer in-service training	Hour-for-hour	Certificate of completion
Seminar presenter/demonstrator	5 CEHs (3 per year)	Copy of program guide, link to video, or letter from event organizer
ACF quizzes	4 CEH for NCR quiz 1 CEH for IOTM quiz	Confirmation letter from eCulinary
Published works of original content	See <a href="#">CEH Guidelines</a>	Copy of article or book title, table of contents and publisher

<b>Leadership Activities</b>		
ACF national board members	18 CEHs per year	ACF member profile
ACF national commission/committee/taskforce and AAC board members	12 CEHs per year	ACF member profile
ACF chapter officers	12 CEHs per year	ACF member profile
ACFEF accreditation site visits, postsecondary	12 CEHs per visit	ACF member profile
ACFEF apprenticeship supervising chefs	12 CEHs per year	Verification letter from ACFEF apprenticeship program coordinator
ACFEF site visits, secondary, apprenticeship, quality programs	6 CEHs per visit	ACF member profile
ACF certification practical exam evaluators/administrators	12 CEHs per exam	ACF member profile
Advisory members on school or industry-related boards	6 CEHs per year	ACF member profile
ACF Culinary Team USA manager	30 CEHs per year	ACF member profile
ACF Culinary Team USA coach, advisor	18 CEHs per year	ACF member profile

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Activity	CEHs Earned	Documentation
<b>Volunteer Activities</b>		
Volunteers for local and national ACF events/competitions	up to 8 CEHs per day	Letter from chapter president, event or salon chair
<b>Culinary Salons/Competitions</b>		
Competitors of ACF-/NICA-sanctioned competitions, including knowledge bowl	18 CEHs for gold 12 CEHs for silver 6 CEHs for bronze 3 CEHs for participation	ACF member profile
Judges of ACF-/NICA-sanctioned competitions, including knowledge bowl	6 CEH per competition	ACF member profile
Judges of ACF pre-approved culinary competitions, including ProStart and SkillsUSA	6 CEHs per competition	Certificate of participation
Culinary salon/competition chair of ACF-/NICA-sanctioned competitions	6 CEHs per competition	ACF member profile
ACF student team coaches, co-coaches, including knowledge bowl	18 CEHs per year	ACF member profile
Competitors of international competitions	24 CEHs for gold 18 CEHs for silver 12 CEHs for bronze 6 CEHs for participation	Official certificate
Judges of international competitions	12 CEHs per competition	Appointment letter

Credit is awarded on an hour-for-hour basis of industry-related educational content. Documentation must generally include attendee name, program, sponsoring company, date and number of CEHs earned. For programs that have not been pre-approved by ACF, the program timeline and description with learning objectives must be provided. Please see the [CEH Guidelines](#) for documentation requirements on each approved CEH activity.

**For CEH Opportunities, check out [www.acfchefs.org/CEH](http://www.acfchefs.org/CEH)**

## Take 16 CEHs Every Year to Recertify!

For recertification, all hours must be documented within five years. Include CEH activity with your recertification packet. ACF members can complete the [CEH Submission Form](#) to upload activity to their member profile. Activity on the ACF member profile does not need to be included in the recertification packet. For more information, visit [www.acfchefs.org/recertification](http://www.acfchefs.org/recertification).

**For CC® and CPC® – 48 CEHs within 3 years  
For all other levels – 80 CEHs within 5 years**