

# National Officer Nomination Form



**Return this cover sheet and appropriate documentation by:**

**Email (preferred):** elections@acfchefs.net

**Fax:** (904) 940-0741

**Mail:** American Culinary Federation, Inc.

**Attn:** Administration Department

180 Center Place Way

St. Augustine, FL 32095

**OFFICE:** (select one)

President

Treasurer

Secretary

Central Region Vice President

Northeast Region Vice President

Southeast Region Vice President

Western Region Vice President

**NOMINEE'S INFORMATION:**

First Name: \_\_\_\_\_ MI: \_\_\_\_ Last Name: \_\_\_\_\_ ACF #: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Email: \_\_\_\_\_

ACF Chapter Name: \_\_\_\_\_ Chapter ID: \_\_\_\_\_ or National Member

**REQUIREMENTS:**

Current ACF chapter members with Professional Culinarian privileges may nominate qualified members for President, Secretary, or Treasurer, and any qualified member from his/her region for Vice President of that region.

Current National Member with Professional Culinarian privileges may nominate qualified members for President, Secretary or Treasurer.

**ALL NOMINATIONS MUST BE IN WRITING**

To make your nomination official, please complete and return this form to the Federation Administrator at elections@acfchefs.net or fax to 904-940-0741 by December 1. The Federation Administrator will forward a copy to the nominee.

The Nominations and Elections Committee shall then verify the acceptance of the nomination and qualifications of the nominees. Qualified nominees would then be added to a list of qualified candidates.

**NOMINATOR'S INFORMATION:**

First Name: \_\_\_\_\_ MI: \_\_\_\_ Last Name: \_\_\_\_\_ ACF #: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Email: \_\_\_\_\_

ACF Chapter Name: \_\_\_\_\_ Chapter ID: \_\_\_\_\_ or National Member

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*To the best of my knowledge, all information submitted on this nomination form is factual and exists as presented.*

# National Officer Intent to Run Form



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180 Center Place Way

St. Augustine, FL 32095

I, \_\_\_\_\_ a proud member of the American Culinary Federation and  
and local chapter \_\_\_\_\_ Chapter ID: \_\_\_\_\_ or National Member

**Accept      Decline the nomination for:**

President

Treasurer

Secretary

Central Region Vice President

Northeast Region Vice President

Southeast Region Vice President

Western Region Vice President

*Please complete and return this form to the Federation Administrator at: elections@acfchefs.net or by fax to 904-940-0741 by December 1. The Federation Administrator will forward you a copy of the National Officer Candidate Nomination form.*

## **YOUR SIGNATURE INDICATES THAT IF ELECTED AS AN ACF NATIONAL OFFICER YOU AGREE TO:**

- Read the National Officer Candidate Guidelines and perform all assigned officer responsibilities.
- Attend:
  - Board of Directors' meetings held through teleconference.
  - Schedule will be determined at the first board meeting.
  - An annual face-to-face Board of Directors' meeting held in conjunction with the national convention. Meeting location TBD. You may attend the entire convention if your schedule permits. The convention is generally for one week in July. Time commitment is two days.
  - One face-to-face Board of Directors' meeting held in conjunction with one of the regional conferences. Time commitment is two days. Meeting location TBD.
  - One face-to-face Board of Director's meeting held in the fall. Time commitment is two days. Meeting location TBD.
  - Other ACF national functions as requested by the President.
- Being elected as a national officer takes serious commitment in order to participate actively. Even though this is a volunteer position, it is recommended you share the job description with your employer so they know the time commitments with meetings and travel.
  - Complete required Anti-Harassment training required by the American Culinary Federation for all volunteers. This course must be completed within 30 days of taking office.
- Newly elected national officers are required to be in attendance at the Swearing-In Ceremony (exact date/time TBD) during the National Convention, in July.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*To the best of my knowledge, all information submitted on this acceptance/declination form is factual and exists as presented.*

Each officer shall be elected to a two-year term with the option of running for one additional (second) term for the same office. The terms of office shall begin with installation at the National Convention following the election and continuing until a successor is duly qualified and elected.