



Accreditation Fees

Postsecondary and Secondary Programs

Accreditation Fees includes the application fee, self-study and evaluator’s travel expenses.

*Required Knowledge and Skills Competencies (RKC’s) are proprietary to the ACFEF-AC.

Postsecondary School Accreditation Fee	Secondary School Accreditation Fee
\$4,500 - Renewing Schools	\$2,500 - Renewing Schools
\$5,250 - New Schools	\$3,000 – New Schools
<ul style="list-style-type: none"> • \$4,500 Accreditation Fee • \$750 RKC’s Documents Fee* • \$250 for each additional Program 	<ul style="list-style-type: none"> • \$2,500 Accreditation Fee • \$500 RKC’s Documents Fee* • \$250 for each additional program
The above fees do not include these services and products: <ul style="list-style-type: none"> • Hotel accommodations will be directly billed to the program by the hotel. <ul style="list-style-type: none"> ○ Confirmation number for each evaluator due 30 days prior to site-visit. ○ Evaluators are responsible for their own incidentals. 	

Programs with Multiple Locations	
Postsecondary School Accreditation Fee	Secondary School Accreditation Fee
\$4,500 - Renewing Schools	\$2,500 - Renewing schools
\$7,750 – Two locations	\$4,250 – Two locations
\$10,500 – Three locations	\$6,000 – Three locations
The above fees do not include these services and products: <ul style="list-style-type: none"> • Hotel accommodations will be directly billed to the program by the hotel. <ul style="list-style-type: none"> ○ Confirmation number for each evaluator due 30 days prior to site-visit. ○ Evaluators are responsible for their own incidentals. 	

Multiple School, Branch or Campus Fees:

Accredited programs will be invoiced with more than one location on a tiered level (*See pricing Chart above.*) if the program meets the following conditions:

- Secondary and Postsecondary schools/programs shall be within a 35-mile radius of each other to take advantage of multiple school site visit reduced fees
 - Secondary and Postsecondary programs within the same geographic location may not be combined
 - Accreditation visits for programs with a new program/school and renewing program/school can be combined; the standard fee will apply for the new program, and the renewing school/program shall be considered the second program for invoicing.
- Secondary locations must have the same curriculum, rubric, policies, and director as the primary location.



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- Program assessment is accomplished by one accreditation team, not to exceed three in one week
 - Programs with locations greater than 3 shall contact the ACFEF Accreditation office for guidance

Accreditation Fees includes the application fee, self-study and evaluator's' travel expenses.

Billing:

- The Accreditation Fee invoice will be sent to the school 120 days prior to the site visit. The school must pay the invoice in full no later than 60 days prior to the school's scheduled site visit. Late payments will be assessed a late fee and/or subject to site-visit cancellation.

Site-Visit Cancellation Fees:

- Programs that cancel a scheduled site-visit within 90 days of visit will be assessed a \$500 cancellation fee.
- Programs that defer or postpone a scheduled site-visit outside the scheduled calendar year within 90 days of the scheduled site visit will be assessed a \$500 change fee.
- Programs that reschedule a visit within the calendar year will be assessed a \$250 change fee.
- Site-Visit renewal extension requests are assessed a \$100.00 fee.
 - *Extensions require Commission approval*
- Programs that cancels, defers, reschedules will be responsible for airline change fees for each traveler.

Annual Fees: Annual fees are invoiced in November of each year.

- Secondary Schools: \$300 for the first program, \$100 for each additional program.
- Postsecondary Schools: \$750 for first program, \$500 for each additional program.

- **Late Fees:**

- A Late Fee of \$250.00 will be assessed for late submission of Self-Study, Annual Fee, and any other Commission related submissions with deadlines.

Other Fees:

- \$50.00 for a duplicate Certificate

All fees are non-refundable. Per ACF's policy, we do not accept purchase orders. Payments are to be made by check, credit card or money order. For any questions, please contact the ACF National Office at 800-624-9458 ext. 235.